

Strata Manager

About Us

Starr Partners Strata Management have built a solid and highly respected reputation for being leaders in exemplary service and clear communication for all things Strata.

Registered members of the Real Estate Institute, Strata Titles Institute of NSW, licensed Strata Managing Agents and an Accredited Best Practice Real Estate Office, the highly experienced team of Strata Managers are committed to achieving excellent results for any Strata requirement.

About The Role

Based in our Merrylands office, this exciting role will see you joining a dedicated, friendly and cooperative team all committed to continuing the established reputation of exceptional real estate services. Your focus will be to provide proactive strata management solutions for an established portfolio of properties working five days per week with a monthly RDO.

This role will suit an existing Property Manager, someone who may already be in the real estate industry, or someone looking to join Real Estate with a side-ways leap into a role where you will receive the training and guidance you need to become a legend in your new field of expertise.

About You

The ideal candidate will have a clear understanding of what it takes to provide exceptional customer service, be a great communicator who is self-motivated with a desire to learn and grow. Although previous Property Management experience will be looked upon favourably, it is not a pre-requisite as we will provide the necessary training and guidance to the successful applicant.

To be successful in this role, suitable candidates will possess the following:

- Excellent time management skills
- Well-developed customer service skills
- Well-developed problem solving skills
- A desire to learn, grow and achieve results
- High accuracy with exceptional attention to detail
- Excellent written and verbal communication skills
- Be a strong and supportive team player
- Mature attitude with the ability to work autonomously
- Present a professional personal and work style
- Have your own car and driver's license

If you thrive on challenges, enjoy providing outstanding customer service and are excited about a high-performing role in the Real Estate industry where you can grow your skills and build your career, then this is the position for you.

To apply, please forward a covering letter with your resume to careers@starrsales.net.au